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GR-Thessaloniki: ISP services

2010/S 86-128402

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Cedefop — European Centre for the Development of Vocational Training
Europe Street 123, PO Box 22427

Contact: Yancho Sirakov

Attn: Mr George Paraskevaidis

551 02 Thessaloniki

GREECE

E-mail: c4t-services@cedefop.europa.eu

Fax +30 2310490028

Internet address(es)

General address of the contracting authority <http://www.cedefop.europa.eu/>

Address of the buyer profile <http://www.cedefop.europa.eu/>

Further information can be obtained at: As in above-mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s)

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s)

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

European institution/agency or international organisation

Education

The contracting authority is purchasing on behalf of other contracting authorities No

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

ISP services.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category: No 7

Main place of performance the provision of ISP services should be at Cedefop's premises.

NUTS code GR122

II.1.3) The notice involves

The establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement: Duration in month(s): 48

Estimated total value of purchases for the entire duration of the framework agreement
estimated cost excluding VAT 70 000 EUR

Frequency and value of the contracts to be awarded: initial contract duration of 12 months with 3 possible renewals, each for an additional period of 12 months, covering a maximum period of 4 years (1 + 1 + 1 + 1).

II.1.5) Short description of the contract or purchase(s)

The scope of the framework contract will be the acquisition of Internet service provider services for the establishment and provision of a back-up Internet connection, allowing all Internet services of Cedefop to remain available in case the main connection gets out of order. The secondary ISP connection should provide resilience and load balancing between the Cedefop Internet services and the Internet traffic.

II.1.6) Common procurement vocabulary (CPV)

72411000

II.1.7) Contract covered by the Government Procurement Agreement (GPA)

Yes

II.1.8) Division into lots

No

II.1.9) Variants will be accepted

No

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope

The estimated value of the required services described in this call for tenders is not expected to exceed 70 000 EUR over the period of 4 years.

Excluding VAT 70 000 EUR

II.2.2) Options

Yes

description of these options: the contract shall enter into force on the date of signature of the last contracting party, shall be valid for a period of 1 year and will be automatically renewed up to 3 times, each for an additional period of 1 year, covering a maximum period of 4 years (1 + 1 + 1 + 1).

Number of possible renewals 3

in the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts: in months: 36 (from the award of the contract)

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

Duration in months: 12 (from the award of the contract)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required

Not applicable.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them

Payments will be made within 30 days of submission of invoices provided that deliverables are received and considered acceptable and at the conditions set out in the draft contract.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Participation in tendering procedures is open on equal terms to all natural and legal persons or groupings of such persons (consortia) falling within the scope of the Treaties.

Tenderers may choose between submitting a joint offer as a consortium/grouping or by introducing a bid as a single tenderer, in both cases with the possibility of having 1 or several subcontractors. Whichever type of bid is chosen, the tender must stipulate the legal status and role of each legal entity in the tender proposed.

Groupings (consortia), irrespective of their legal form, may submit a tender on condition that it complies with the rules of competition. A consortium may be a legally-established permanent grouping, or an informally constituted group of tenderers submitting an offer (joint offer) for a specific tender procedure.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which he has with them. He must in that case prove to the contracting authority that he will have at his disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at his disposal.

III.1.4) Other particular conditions to which the performance of the contract is subject

Yes

Subcontracting is defined as the situation where a contract has been, or is to be, established between Cedefop and a contractor and where the contractor, in order to carry out that contract, enters into legal commitments (if any) with other entities for performing part of the service.

If awarded, the contract will be signed by the selected tenderer (the contractor), who will be vis-à-vis Cedefop the only contracting party responsible for the performance of this contract. Cedefop will not have any direct legal commitment with the subcontractor(s) (if any).

The contractor will retain full liability towards Cedefop for performance of the contract as a whole.

For more information on subcontracting please refer to the tender documents.

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if requirements are met: tenderers must meet the exclusion and selection criteria.

Participation in this tender is only open to tenderers who are in a position to subscribe in full to the declaration on exclusion criteria and absence of conflict of interest. Each and all requirements for economic, financial and technical capacity should be fulfilled by the tenderer — alone (in the case of single tenderers) or by the consortium (grouping) as a whole (if the tenderer is a consortium).

III.2.2) Economic and financial capacity

Information and formalities necessary for evaluating if requirements are met: requirement:

the tenderer must be in a stable financial position and have the economic and financial capacity to perform the contract.

Minimum level(s) of standards possibly required — the average annual overall turnover of the tenderer (of a single company, or of the consortium as a whole, if any) for the last 3 financial years should be at least 55 000 EUR,

— the average annual turnover of the tenderer (of a single company, or of a consortium as a whole, if any) for the last 3 financial years concerning the type of services covered in this tender, should be at least 18 000 EUR.

Please refer to the tender documents for more information and for the necessary documents that should be presented as evidence of compliance with the above criteria.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if requirements are met:

the tenderers are required to have sufficient technical and professional capacity to perform the contract. In case of consortium or subcontracting, the grouping (consortium) or the tenderer with all subcontractors together have

to provide evidence of technical and professional capacity as a whole. Tenderers must demonstrate the ability to perform the tasks outlined in the technical specifications. In particular, they must comply with the following:

Minimum level(s) of standards possibly required

requirements:

- to have direct Internet connections to major European ISPs outside Greece,
- to have a licence of operation under the Hellenic Telecommunications and Post Commission (EETT),
- to have performed at least 3 contracts in the past 3 years similar to the scope, size and nature as those required in this call for tenders,
- to have implemented a functioning quality-management system in their company,
- to propose a team to implement/be in charge for the implementation of the contract that has the knowledge and experience, relevant to the subject of the contract profiles, for the successful implementation of the contract, as follows:

sales representative:

this person will be the business contact point of the ISP assigned to deal with Cedefop as a customer. S/he will be the person to manage the initiation, the good operation and termination of the services to be provided through this contract:

- specific professional experience: assignment of at least 3 years to similar tasks as those described above, being the contact point for similar services of the same size and scope,
- languages: English necessary, French or German or Greek an asset.

Network professional:

this person will be the technical contact point of the ISP assigned to deal with Cedefop as a customer and s/he will be the person involved in all the technical details of setting up, operating and tearing down the communication link between the ISP and Cedefop. S/he will be involved in the configuration of the link, the BGP session configuration, and any other technical and security details involved in this contract:

- qualifications and skills: to be at least at a level of CCNA certified network professional and to have had such duties for the ISP for at least 3 years,
- languages: English necessary, French or German or Greek an asset.

Financial officer:

this person will be the financial contact point of the provider assigned to deal with Cedefop as a customer and s/he will be the person involved in all the details of the invoices/billing related to this contract:

- specific professional experience: to have had similar duties to those described above for at least 3 years, being the contact point for similar services of the same size and scope,
- languages: English necessary, French or German or Greek an asset.

III.2.4) **Reserved contracts**

No

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession**

No

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

Yes

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **An electronic auction will be used**

No

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority**

AO/RES/SAN/ISP/018/09.

IV.3.2) **Previous publication(s) concerning the same contract**

No

IV.3.3) **Conditions for obtaining specifications and additional documents**

Time limit for receipt of requests for documents or for accessing documents 8.6.2010

Payable documents No

IV.3.4) **Time-limit for receipt of tenders or requests to participate**

21.6.2010

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

Until 21.12.2010

IV.3.8) **Conditions for opening tenders**

Date: 5.7.2010 - 11:00

Place

Cedefop's premises.

Persons authorised to be present at the opening of tenders Yes

each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (+30 2310490028) or by e-mail (C4T-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT**

No

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**

No

VI.3) **ADDITIONAL INFORMATION**

The tender documents are available for downloading on Cedefop's website:

<http://www.cedefop.europa.eu/EN/working-with-us/public-procurements/calls-for-tenders.aspx>

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures**

General Court of the European Union
boulevard Konrad Adenauer
2925 Luxembourg
LUXEMBOURG
Tel. +352 4303-1
Fax +352 4303-2100

VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

22.4.2010